

THE LEACOCK FOUNDATION

2019 LEAP into Literacy Summer Camp Educational Position: Special Education Description

We are looking for an innovative Educational Assistant who wants to be part of an engaging, collaborative teaching team in a camp-like setting! We serve elementary aged students in underserved communities.

Camp Location: Woburn Jr. Public School

Camp Dates: July 2-26, 2019 8:30 a.m. to 3:30 p.m.

Duties, Roles and Responsibilities

Pre- Camp Responsibilities

- Attend mandatory staff training/orientation planning session in May/June. Meeting details will be sent out in April.
- Review curriculum framework goals and any other program related academic materials
- Read and sign Leacock Communication and Behaviour policies.

Responsible for, but not limited to

- Partnering with the Special Education teacher to plan and implement developmentally appropriate small group literacy-based activities
- Providing supervision and age appropriate programming for groups of students
- Collaborating to implement the curriculum and to address individual student's identified needs, stages of development, and interests
- Assisting in the implementation and management of reading, writing, and attitude assessments in a timely manner during week one and week four
- Implementing safety procedures throughout the program
- Fulfilling assigned lunch, recess and end of day dismissal responsibilities
- Assisting in the supervision of class when on field trips and onsite workshops

Education and Experience

- Two-year Community College Early Childhood Education Diploma
- Experience in a special education setting
- Related experience working with students with IEPs
- Registration with the Ontario College of Early Childhood Educators

Please submit an updated résumé and 2 references, with attention to:

Dr. Jessica Murphy
Program Director, The Leacock Foundation
jessica@leacockfoundation.org

Please note that only those selected for an interview will be contacted.