

# THE LEACOCK FOUNDATION

## **2020 LEAP into Literacy Summer Camp Early Childhood Educator Position Description**

We are looking for innovative Early Childhood Educators who want to be part of an engaging, collaborative teaching team in a camp-like setting! We serve elementary aged students in Toronto's designated "high priority communities."

Camp Locations: Woburn Jr. Public School and Branksome Hall

Camp Dates: June 29-July 24, 2020 8:30 a.m. to 3:30 p.m.

### **Duties, Roles and Responsibilities**

#### ***Pre- Camp Responsibilities***

- Attend mandatory staff training/orientation planning session
- Review curriculum framework goals and any other program related academic materials
- Read and sign Leacock Communication and Behaviour policies

#### ***Responsible for, but not limited to***

- Partnering with the Sr. Kindergarten teacher to plan and implement developmentally appropriate large and small group literacy-based activities
- Providing supervision and age appropriate programming for groups of students
- Collaborating to implement the curriculum and to address individual student's identified needs, stages of development, and interests
- Assisting in the implementation and management of reading, writing, and attitude assessments in a timely manner during week one and week four
- Implementing safety procedures throughout the program
- Fulfilling assigned lunch, recess and end of day dismissal responsibilities
- Assisting in the supervision of class when on field trips and onsite workshops

### **Education and Experience**

- Two-year Community College Early Childhood Education Diploma
- Experience in an educational setting
- Registration with the Ontario College of Early Childhood Educators

Please submit an updated résumé and 2 references, with attention to:

Jessica Murphy, Ed. D.  
Program Director, The Leacock Foundation  
[jessica@leacockfoundation.org](mailto:jessica@leacockfoundation.org)

Deadline: April 10, 2020

Please note that only those selected for an interview will be contacted.